



**PRE-APPROVAL LETTER**

Name of the Company:

Customer Name:

Pre-approval reference no:  
(For Internal use only/option)

To whom it may concern:

**(Company/client name)** (the “client”) hereby authorizes Hilti Philippines, Inc. (“Hilti”) to proceed with all repair services without the need for quotation up to a maximum cost not exceeding the below customer specified limit (i.e., after the Hilti No Cost Period) under the following terms and conditions:

1. The repair cost on any tool/s purchased by the Client will not exceed the maximum Repair Cost Limit (RCL) for such tool. If the actual repair costs exceed the amount that the customer has identified below, Hilti shall provide a repair quotation to the customer and customer’s approval is required before proceeding with repair. Upon request of the Client, Hilti shall provide information on the applicable RCL.
2. During the effectivity of this letter, Hilti will repair the customer tool in priority within the pre-approved amount.
3. Client shall settle payment for all repairs in accordance with existing terms of payment. Client shall be deemed directly liable for settlement of all repair invoices. Hence, payment is not dependent on its subcontractors, partners, insurance, customers, or any other similar factors.
4. Customer may modify the pre-approved amount by submitting a new accomplished pre-approval letter to Hilti Customer Service Team. Additionally, either party may terminate the pre-approval agreement by serving written notice upon the other party. Hilti Customer Tool Service Team will notify the customer of the effectivity date of the pre-approval amount revision or termination.
5. The pre-approval amount revision or termination will only be captured on tool repair requests received by Hilti Customer Service team after the customer is notified of the date of notice of effectivity by Hilti Customer Tool Service team.
6. All repairs performed by Hilti shall be subject to the applicable standard warranty offered by Hilti unless otherwise indicated in writing.
7. Hilti may offer tool trade-in at the end of economic lifetime of the tool or whenever applicable.
8. The terms of this Pre-Approval letter shall not be modified or amended without the prior written approval of both customer and Hilti.

The Client hereby confirms that it agrees to the above-stated terms of this Pre-approval Letter and that its representatives hereunder stated are duly authorized to execute the same on its behalf, with full power and authority to bind the Client:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Please email this authorization letter to Hilti Customer Service Department via **phallcsgcc@hilti.com** or contact us via Phone No: **+632-8784 7100**

<b>Pre-approve for all repair services with repair cost limit below</b>	<b>Please select ( √ ) or specify</b>	<b>Signature</b>
PHP 6,000 or less		
PHP 10,000 or less		
PHP 20,000 or less		
No quotation needed for all repairs not more than the Repair Cost Limit (RCL)		
Other Amount		