

Bills Payment – Thru Over-The-Counter

Partner Bank: Bank of the Philippine Islands

BPI Express Assist (BEA) Bills Payment Procedure

1. Select Bills Payment



5. Enter the AMOUNT to be paid



2. Select the Merchant you wish to pay. If not among the merchants named on screen, select "Other Merchants".



6. Encoded transaction details will be displayed. If correct tap NEXT. If not, click CANCEL.



3. Encode the Reference Number (which may be your customer number, acct number, card number, or policy number.. etc)



7. If single transaction, select NO. If multiple transaction, select YES.



4. Select Cash or Check Payment.



8. Queue Number will be displayed and printed.



- Upon Payment to Teller/Counter,
 - Payor will be asked for the name of the Merchant/Biller
 - Hilti (Philippines) Inc
 - Teller will validate the reference number before accepting the payment. Payment with invalid details will be rejected upfront.
 - After successful payment, payor will be provided with a validated deposit slip.

Bills Payment – Thru Online Banking

Partner Bank: **Bank of the Philippine Islands**

How do I ENROL a biller?

- Log-in to <https://www.bpiexpressonline.com/>
- Go to **Other Services > Manage Recipients > Add New Recipients**
- Type of Recipient: **Billers**
- Complete required details then **Submit**

How do I make a PAYMENT?

- Log-in to <https://www.bpiexpressonline.com/>
- Go to **Payments/Load > Pay Bills**
- Select the Biller you wish to pay
- Complete required details then **Submit**

What are the mandatory information?

- Debit Account Number
- Company/Biller Name
- Amount
- Reference Number

Pay Bills | Load Prepaid Phone | Load Other Prepaid | Load E-Wallet

Step 1 of 3 - Fill in the details

Pay from

Checking Account XXXXX1234 PhP 1,234,567.89

Amount to pay

PHP

Pay to

JPM FAO HILTI (PHILIPPINES) INC

Notes

Customer Number / Invoice Number

✖ Cancel ↺ Clear Fields Next